

SANBORN REGIONAL SCHOOL DISTRICT

SRSD File: JBAA-R (also ACAA-R and GBAA-R)

GRIEVANCE PROCEDURE FOR DISCRIMINATION COMPLAINT

Any person who believes that a student, teacher, administrator, or other school or non-school personnel has engaged in conduct prohibited by policy or has been subjected to discrimination, whether such conduct has been directed at him/her or some other person, should report the alleged prohibited conduct as soon as possible to the appropriate individual listed below. An employee's failure to report an incident of prohibited conduct in a timely manner is a serious matter and may be subject to disciplinary action. Immediate steps shall be taken to protect the individual from further harassment.

This prohibited conduct may include acts of discrimination based upon age, sex, race, color, religion, national origin, marital status, familial status, sexual orientation, or physical or mental disability.

Claims of sexual harassment should be reported and investigated in accordance with the District's Sexual Harassment Policy.

Other claims of discrimination should be directed to the School District grievance officer who is the Superintendent of Schools and may be contacted at the School Administrative Unit #17 Office, 178 Main Street, Kingston, NH 03848 (Telephone: 603-642-3688. The Superintendent of Schools will investigate the complaint as filed, render a decision, and take appropriate action in this matter.

A complaint of discrimination may also be filed with:

Office for Civil Rights/Boston
US Department of Education
5 Post Office Square
Boston, MA 02109-3921
Telephone - (617) 289-0111
FAX - (617) 289-0150
www.ed.gov

or

New Hampshire Commission for Human Rights
2 Chenell Drive, #2
Concord, NH 03301-8501
Telephone - (603) 271-2767
Email – humanrights@nhsa.state.nh.us

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